Skills Matrix

Page:	**Skill Title** You can use the titles provided in the skill list section plus the one in the skill audit test Keyword	Your Skill Level			Job's Skill Requirements			Your Action Plan			
		Professional	Average	None	Professional	Average	None	Match	Self Study	Take a course	Date you are planning to take this action
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Make more copies of this if you run out of space.
You can use a page for each category of skills, e.g. soft skills, hard skills, computer skills, communications, management, creative, etc

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